

**MINUTES OF PERMANENT SECRETARY GROUP MEETING
HELD ON FRIDAY 30 MAY, 2008
IN THE GLASSHOUSE, STORMONT CASTLE
AT 8.45 AM**

Present: Sir Nigel Hamilton – Chair
Will Haire
Edgar Jardine
Andrew McCormick
Aideen McGinley
Malcolm McKibbin
Leo O'Reilly
Stephen Peover
Paul Priestly
Stephen Quinn
Bruce Robinson
Alan Shannon

In Attendance: Oswyn Paulin
Rosalie Flanagan
Stephen Grimason
John McMillen
Gary Smyth - Item 4
Pauline Boyle - Secretary

1. **Apologies:** Paul Sweeney

2. Minutes of Meeting held on Friday 23 May 2008

The minutes of the meeting held on 23 May have been circulated. Any comments/amendments to Pauline.

3. Matters Arising

Public Health Presentation

Following last week's PSG meeting John McMillen wrote to Damian Prince following Dr Michael McBride's reference to the use of the Health Impact Assessment Toolkit for health impact assessments. John reported on how robustly the current policy toolkit is used and Policy Innovation Unit should be able to give a definitive answer in a few weeks when the first results of their audit of policy making capacity across the entire NICS become available. John will report back to PSG following the audit.

[Action: John McMillen]

4. **Assembly and Executive Update**

Rosalie Flanagan explained the consequential and procedures which may arise next Thursday in relation to the resignation of the current First Minister and the appointment of a new First Minister. She also updated on the employment processes for Special Advisers.

6. **FOI Update**

David Lammey did not issue an update for this week's meeting as there was nothing to report.

5. **Tour de Table**

Chief Executive – Roads Service

Sir Nigel Hamilton reported that Geoff Allister has been appointed the new Chief Executive of Roads Service.

NSMC

Stephen Quinn reported that Minister Dodds attended the North South Ministerial Council on Thursday 29 May on Tourism and Trade and Business Development.

Provisional Outturn 2007-08

Leo O'Reilly said Minister Robinson will make a Statement in the Assembly on Tuesday 3 June on Provisional Outturn 2007-08 for all Departments. Sir Nigel Hamilton asked Leo to write to colleagues by lunch time today in respect of the signing of Annual Accounts.

[Action: Leo O'Reilly]

PAC Committee

Bruce Robinson reported on his appearance at the Public Accounts Committee hearing on Thursday 29 May on Absence Management.

Maze/Long Kesh

John McMillen said OFMDFM official would be giving evidence to the OFMDFM Committee on Maze/Long Kesh on Wednesday 4 June.

Business in the Community

Aideen McGinley said she attended the Business in the Community Gala Awards dinner in the Waterfront Hall on Thursday 29 May at which NIO and DFP won Awards.

Director General of the Northern Ireland Assembly

Sir Nigel Hamilton reported that Trevor Reaney has been appointed as Director General of the Northern Ireland Assembly.

PAULINE BOYLE

30 May 2008