

**OFMDFM Departmental Board  
Tuesday 13 May 2008 At 10.00 A.M.**

**AGENDA**

**1. Minutes of 9.4.08 Meeting**

**2. Matters Arising (Action Points Progress)**

**3. Current Context**

- |   |                         |
|---|-------------------------|
| (a) HRConnect                           | <b>Deidre Kenny</b>     |
| (b) Executive Business - current issues | <b>Rosalie Flanagan</b> |
| (c) Transition to new FM                | <b>Members</b>          |

**4. Strategic Priorities**

- |  |                                       |
|--|---------------------------------------|
| (a) OFMDFM Organisational Review           | <b>John McMillen/<br/>Jackie Kerr</b> |
| (b) Operational Plan 2007-08 Annual Report | <b>Deidre Kenny</b>                   |
| (c) Corporate Business Plan 2008-09        | <b>John McMillen</b>                  |
| (d) Legislative Programme 2008-11          | <b>Deirdre Kenny</b>                  |
| (e) Forward Plan                           | <b>Members</b>                        |

**5. Resource and Risk Management**

- |                             |                                       |
|-----------------------------|---------------------------------------|
| (a) Resource Planning       | <b>Jackie Kerr/<br/>Deirdre Kenny</b> |
| Combined HR/ Finance update |                                       |
| (b) Finance                 | <b>Jackie Kerr</b>                    |

- Finance Report
- Provisional 2007/08 Outturn
- Resource Accounts 2007-08:  
Draft Annual Report

- |     |                          |                      |
|-----|--------------------------|----------------------|
| (c) | Business Continuity Plan | <b>Deirdre Kenny</b> |
| (d) | Records NI Project       | <b>Deirdre Kenny</b> |
| (e) | Freedom of Information   | <b>Deirdre Kenny</b> |

#### **6. Communication**

- |     |                                  |                      |
|-----|----------------------------------|----------------------|
| (a) | Business Change Highlight Report | <b>Deirdre Kenny</b> |
| (b) | Departmental Brief               | <b>Members</b>       |

#### **7. Any Other Business**

#### **8. Review of Board Meeting**

**9. Date of Next Meeting** – Wednesday 4.6.08 @ 10.00 a.m.