

**OFMDFM Departmental Board
Wednesday 27 February At 10.00 A.M.
Room 229 Dundonald House**

Agenda

1. Minutes of 19.12.07 and 10.1.08 Meetings

2. Matters Arising (Action Points Progress)

3. Current Context

- | | |
|--|-------------------------|
| (a) Sustainable Development | Alan Maitland |
| (b) Hospitality | Deirdre Kenny |
| (c) RecordsNI | Deirdre Kenny |
| (d) FOI Quarterly Report | Deirdre Kenny |
| (e) Review of Capacity & Structures in
OFMDFM | John McMillen |
| (f) Executive Business - current issues | Rosalie Flanagan |

4. Strategic Priorities

- | | |
|---|----------------------|
| (a) Business planning process for 2008-09
(see item 9 below) | John McMillen |
| (b) Forward Plan | Members |

5. Resource and Risk Management

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|--|---------------------------------------|
| (a) Resource Planning
Combined HR/ Finance update | Jackie Kerr/
Deirdre Kenny |
| (b) Finance | Jackie Kerr |

- Financial Reports;
- (b) cont'd • Review of Liabilities of NDPBs (deferred from 19.12.07 meeting); and
- Management Accounts.

Jackie Kerr

(c) Managing Attendance

Deirdre Kenny

(d) Maze/ Long Kesh Update

Alan Maitland

6. Communication

(a) Business Change Highlight Report

Deirdre Kenny

(b) Departmental Brief

Members

7. Any Other Business

8. Review of Board Meeting

9. Business Planning 2008-09 –

Members to:

- finalise and agree the Business Plan for 2008-09;
- agree on the format and structure for its communication to staff and others; and
- consider risk management issues associated with the Business Plan.

10. Date of Next Meeting – Thursday 27.3.08 @ 10.00 a.m.,

Glass House, Stormont Castle.