

**SUMMARY OF PERMANENT SECRETARY GROUP MEETING – FRIDAY
12 DECEMBER 2003 IN STORMONT CASTLE, ROOM GD.10 AT 8.45 am – 10.15 am**

Present: Nigel Hamilton
Derek Baker
Robson Davison
Clive Gowdy
Gerry Lavery
Andrew McCormick
Aideen McGinley
Gerry McGinn
Stephen Peover
Stephen Quinn

In Attendance: Linda Brown
Denis McCartney (Item 4)
Debbie Sweeney (Secretary)

1. **Minutes and Summary**

The Minutes of the meeting held on 5 December were agreed.

2. There were no matters arising.

3. **Budget**

Dr McCormick updated PSG on the current budget situation.

5. **Industrial Action**

Mrs Brown updated PSG on the industrial action taken on 11 December. It was agreed that Mr Grimason and Mr McKervill would look at information management with Departments if further strike action was announced.

[Action: Mr Grimason/Mr McKervill]

6. **Annual Report on Sickness Absence in NI Departments**

A revised paper to be circulated to PSG following Mr Hunter's comments.

[Action: Mrs Brown]

8. **Tour de Table**

Efficiency Review

Dr McCormick updated PSG on the handling of the Efficiency Review.

Derry City Council

Mr Quinn said he would be in touch with Mr Hamilton on Derry City issues.

[Action: Mr Quinn]

Teachers' Unions

Mr McGinn reported that the Teachers' Union would meet later today following a ballot to members on pay.

Winter Pressures

Mr Gowdy reported on the handling of winter pressures.

D A SWEENEY