

OFMDFM DEPARTMENTAL BOARD MEETING
8 DECEMBER 2003 AT 9.00AM
CONFERENCE ROOM, GD10, STORMONT CASTLE

1. Minutes of the last meeting
2. Matters arising
3. Standing Items
4. Current Issues
 - (a) Mid-Year Career Development Profiles **Mr Hamilton**
5. Papers
 - (a) Knowledge Management **Mrs Angus**
 - (b) Presentation on e-HR Project **Mrs O'Hare**
 - (c) Records Management Policy Statement **Mrs Angus**
 - (d) Graduate Staff Officer 2004 Intake **Mrs Angus**
 - (e) SDA Progress Report **Mrs Angus**
 - (f) Team Brief **Mrs Angus**
5. Tour de Table
6. Any other business
7. Date of the next meeting